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**HEALTH COMMISSION
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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday February 1, 2022 2:00 p.m.

Remote Meeting via Webex Event

1) CALL TO ORDER

Present: Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member
Commissioner Suzanne Giraudo (*left at 4:16pm*)

Excused: Commissioner Cecilia Chung, Chair

The meeting was called to order at 2:03pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF JANUARY 4, 2022

Action Taken: The Committee unanimously approved the January 4, 2022 minutes.

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow noted that he has a fiduciary-related conflict with Chinese Hospital and is unable to vote on the Chinese Hospital portion of the Contracts Report. He thanked Commissioner Giraudo for attending in order to have quorum to vote on that item of the report. Mr. Morewitz noted that Commissioner Giraudo would only be present for the vote on the Chinese Hospital contract portion of the report.

Regarding the Alternatives Family Services contract, Commissioner Chow requested more information regarding the reason why visitation and foster care services will be dropped from the contract during the contract period. Ms. Ruggels stated that therapeutic visitation and foster care treatment services will cease to be provided by the vendor after July, 2023 because those services will be put out to bid.

Commissioner Chow and Guillermo noted that the number of clients for the amount of the contract seems low. Ms. Ruggels stated that she would send follow-up information through Mr. Morewitz regarding this matter.

Regarding the Fort Help Inc. contract, Commissioner Chow asked if the vendor is paid if they do not meet their contracted units of service. Ms. Ruggels stated that the contract is fee-for-service, so the vendor is only paid for services rendered.

Commissioner Guillermo asked for more information regarding the decrease in Ryan White funds within the contract during the contract period. Ms. Ruggels stated that it is common for Ryan White funds to be added to a contract in a one-time funding opportunity from unspent funds at the end of the year; when these funds are spent, there is no replenishment, unless there are additional unspent funds from the next fiscal year.

Regarding the San Francisco AIDS Foundation contract, Commissioner Chow asked for clarification if the contracted services had been put on hold last year. Ms. Ruggels stated that the DPH in-person monitoring process was put on hold; monitorings were conducted by paper submissions instead of onsite monitorings.

Regarding the Homeless Children's Network contract, Commissioner Chow asked if the services will be rebid. Ms. Ruggels stated that the DPH usually extends the contract through the authorized term; after that time, the services will be put out to bid.

Action Taken: Commissioners Guillermo and Giraudo voted to recommend that the full Health Commission approve the Chinese Hospital contract portion of the report.

Action Taken: Commissioners Guillermo and Chow voted to recommend that the full Health Commission approve the Contracts Report, with the exception of the Chinese Hospital contract, which was dealt with in a separate vote.

4) EMERGING ISSUES

This item was not discussed.

5) PUBLIC COMMENT

There was no public comment.

6) ADJOURNMENT

The meeting was adjourned at 2:47pm.